

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING AND EXECUTIVE SESSION

DATE: May 24, 2012

TIME: Regular Meeting 7:00 p.m.
Executive Session to follow Regular Meeting

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes 1-5

It is recommended that the Governing Board approve the Minutes of the May 10, 2012 Special Meeting - Study Session (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

- F. Approval of the Minutes 6-14

It is recommended that the Governing Board approve the Minutes of the May 10, 2012 Regular Meeting and Executive Session (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

- G. Current Events: Governing Board and Superintendent
Teacher Beth Hudson and students from Arroyo INC will share what they have been doing in their after-school entrepreneurial curriculum. The first place winning team will present their "Shark Tank" product and marketing ideas.

I. REGULAR MEETING – GENERAL FUNCTION (continued)

H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- | | |
|--|-------|
| *A. Approval/Ratification of Vouchers | 15 |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | |
| *B. Personnel Items | 16-19 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) | 20 |
| 1. Anita Gullickson donated musical equipment with an approximate value of \$423.00 for the benefit of students at Mountain View School. | |
| *D. Out-of-State Travel | 21-22 |
| 1. Karen Menaugh, Principal, Roadrunner Elementary School, to attend the Green Ribbon Conference and Award Ceremony, June 2-5, 2012, in Washington, D.C., at a cost of \$1,572.70. | |
| *E. Award of Contract – RFP No. 11.034, Educationally Related Mental Health Services | 23-24 |
| *F. Proposed Governing Board Meeting Dates for the 2012-2013 School Year | 25-26 |
| *G. Signatories for General Statement of Assurance | 27-41 |

III. ACTION / DISCUSSION ITEMS

- | | |
|--|-------|
| A. Award of Contract – Bid No. 12.006 – School Site Improvements for: Sweetwater, Cactus Wren, Manzanita and Washington in an Amount Not to Exceed \$1,175,400.00 (Mike Kramer and Paul Hartley, H2 Group) | 42-43 |
| Motion _____ Second _____ Vote _____ | |
| B. 2012-2013 Desegregation Budget (Cathy Thompson) | 44-49 |
| Motion _____ Second _____ Vote _____ | |
| C. Capital Outlay Revenue Limit (CORL) Transfer for Fiscal Year 2012-2013 (Cathy Thompson) | 50- |
| Motion _____ Second _____ Vote _____ | |

IV. INFORMATION / DISCUSSION ITEM

- A. Update Regarding Arroyo INC (Philip Liles and Beth Hudson)

51-52

V. FUTURE AGENDA ITEMS

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VII. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

Motion _____ Second _____ Vote _____

VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

IX. EXECUTIVE SESSION – GENERAL FUNCTION

- A. Call to Order and Roll Call

- B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

- C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

X. RECONVENING OF REGULAR MEETING

XI. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

GOVERNING BOARD MINUTES: SPECIAL MEETING – STUDY SESSION

2011-2012

May 10, 2012

Tumbleweed Elementary School
4001 W. Laurel Lane
Phoenix, AZ 85029

I. SPECIAL MEETING**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 4:44 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Adoption of the Special Meeting – Study Session Agenda**UNANIMOUS**

A motion was made by Mr. Adams that the Governing Board adopt the Special Meeting – Study Session Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

II. STUDY SESSION**A. Governing Board Study Session Regarding a Possible Capital Override Recommendation**

Dr. Cook introduced Adele Russell, Principal of Tumbleweed Elementary School who welcomed the Board to Jordan Blair's 6th grade classroom. Ms. Russell stated that Mr. Blair was an amazing teacher who engages his students all the time and even more so with the new technology in his classroom. She advised that students work in small groups as Mr. Blair works with a larger group with no classroom management problems. Ms. Russell introduced Mr. Jordan Blair to demonstrate the technology used in his classroom.

Mr. Blair stated that there were many ways to utilize technology to improve the quality of teaching in the classroom. He gave an excellent presentation explaining how he used the following new technology in his classroom:

- SMART Board
- Audio Enhancement System
- iPod
- iPad
- SMART Responders
- Document Camera

Dr. Cook thanked Mr. Blair for his demonstration and praised him for being an extraordinary teacher. Dr. Cook advised the Board that much of the technology demonstrated by Mr. Blair was donated, and/or paid through grants. She also advised that Title III money is being used for audio enhancement systemd in all of the SEI classrooms, which is very helpful for the English language learners.

Dr. Cook stated that the purpose of the Special Meeting – Study Session was to have an opportunity to share with the Board the work of the Capital Override Task Force and the dilemma that the District is facing.

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Dr. Cook introduced Ms. Sue Snyder, Director of Organizational Management, who facilitated the Capital Override Task Force meetings for the past two years. Ms. Snyder reviewed the work of the Task Force. She referred to the recommendations made by the Technology Committee for the technology needs of the District (with options ranging from \$21 million to \$68 million).

Mrs. Lambert asked if the example of the estimated homeowner impact on page 26 was for a \$55 million capital override. Ms. Snyder answered in the affirmative.

Mr. Adams stated that this will require educating the community members and will require a strong marketing component for this to be successful.

Mr. Jahneke asked if the District had been able to receive soft capital funding from the legislature, would it be looking at this situation differently. Dr. Cook responded that if the District had received all of the capital funding over the last several years, it would not have a need to consider a Capital Override.

Mr. Adams stated that the public will assume that the District had received funds for these technology needs and asked how the District would respond. Dr. Cook replied that if the Board is presented a recommendation at a Board meeting in June, they will also be presented a marketing plan. Dr. Cook advised that the Task Force addressed this issue and the marketing plan would utilize that information to respond to the public's questions. She stated that the marketing plan would include advising the public that the District had not received the anticipated capital funding and that the capital override would make a difference in children's lives.

Ms. Snyder referred to Attachment A on page 3 which was provided to focus groups. She stated that everyone was very surprised when they were presented with the unfunded amounts. Mr. Maza stated that the public may misinterpret that the \$43,852,423 unfunded amount is a budget cut, however, it is not. He further stated that people will say that a capital override overrides the capital budget, but when the capital budget is nearly zero, 10% of that is zero. He stated that it is actually 10% of the Revenue Control Limit.

Mr. Maza advised that the public's perception of an override had a negative connotation. Mr. Maza's personal opinion was in favor of the capital override. He stated that you cannot know how the public will respond unless you ask the question.

Mrs. Lambert said that people may not know what "unfunded" means and suggested saying "dollars not received". She stressed the importance of using simple terminology and advising the public that these tools are essential to meet national and state expectations in assessments.

Mr. Jahneke advised that the public needs to be educated that the District has targeted funds and money cannot be moved into capital from another account. He stated it is important to educate the public that the District did not receive capital funds required by statute.

Ms. Graziano agreed with comments made by the Board members that the major component is educating the public. She stated that how the District gets the message to the voters is the key to getting an override passed. Ms. Graziano stated that the District must be responsible to the students and agreed with Mrs. Lambert that the technology tools are necessary for the educational component to assess student growth. Ms. Graziano stated that the items were not extravagant and

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everything was basically needed.

Mr. Maza stated that he looks at the employees who are held to a certain set of standards and expectations using the tools available. He hoped that the taxpayers would realize the importance of obtaining new technology to assist employees in performing their duties.

Ms. Lambert asked if the Task Force spoke to other districts regarding their experience with having a capital override election in regard to obstacles encountered or how they educated the voters. Ms. Snyder stated that they had not contacted other districts, but thought it was an excellent suggestion.

Mr. Adams suggested that the District ask for a capital override and request the maximum amount of \$68 million. Mr. Adams said it was important to keep the message simple so the voters will understand the need.

Mr. Maza asked if there was a recommendation from the Board to call for a capital override, was there a Political Action Committee (PAC) prepared to assist with the efforts. Ms. Snyder responded that the PAC that was formed previously for the M&O/Bond override had stayed intact and are organized and prepared to assist with a capital override election. Ms. Snyder advised that there was a person ready to head the committee if the Board recommended a capital override.

Mr. Maza asked if a Board member was allowed to sit on a PAC. Dr. Cook advised that Governing Board members did not give up any of their rights as a private citizen. She stated that as a citizen, a Board member was allowed to conduct their affairs at night as they wish, but not in their official capacity as a Governing Board member. Mr. Rex Shumway confirmed that as long as it was known that the Board member was there in a personal capacity and not there representing the Governing Board or any other district organization, they did not give up their personal rights as a citizen.

Mr. Jahneke stated that it seemed the District would save money over time with better technology and asked if there was a possibility to conduct an analysis. Mr. Chris Lieurance, Director of Management Information Systems, advised that there was a 26% increase in technology support calls from last year to this year and expected a comparable increase next year due to the increasing number of computer breakdowns. Mr. Lieurance advised that new technology would make employees more efficient in completing their duties and will, therefore, save the District money.

Ms. Graziano asked who will make the decision for which dollar amount to request for a capital override. Dr. Cook advised that if the Board wishes, a recommendation will be presented at a June Governing Board meeting with an amount based on the Task Force Committee's work. The Governing Board will have the option to approve the recommendation and adjust the requested amount for approval.

Ms. Graziano asked if it was possible to ask for more than one amount and let the voters choose which option they would prefer. Dr. Cook advised that the ballot language is legally bound.

Mr. Maza asked Board members to review the four options listed on Attachment C on page 5 to ensure that the proper amount is requested. Mr. Adams stated he would suggest requesting the \$68 million, but trusts that the Task Force will recommend the appropriate amount based on their work.

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Mr. Adams suggested that the PAC find a way to conduct a voter survey to see if they would vote for a capital override and how much they would support.

Mrs. Lambert stated she was on the last A Bond election committee and that a large portion was directed to technology which gave the District the computers that are currently being used. She said the community was very supportive of the needs of the District and passed the A Bond. Mrs. Lambert suggested that one way to promote new technology was to use technology, e.g., community emails or Facebook.

Dr. Cook asked if the Board was comfortable with her sending an email to District employees that the Board had participated in a Study Session to review the work of the Task Force and looked forward to the possibility of calling for a capital override in June. She stated that if the Board were to call for a capital override, she would not legally be able to use technology to notify employees. The Board agreed to allow Dr. Cook to send an email to the employees.

Ms. Graziano referred to "All Other Recommendations" on Attachment C on page 5 and asked what was the difference between the "free" System Management Software and Video Conferencing for the \$21 million option versus the \$35 million option where it was "paid". Mr. Lieurance responded that the free software usually contained advertisements with no technical support and was similar to a free trial package.

Ms. Graziano asked where the school sound systems would be installed. Mr. Lieurance stated they will try to augment the band and choir rooms, gymnasium, auditorium, and a portable unit to hold outdoor events. Ms. Graziano asked if there was consideration for music rooms to have keyboard/instrument labs. Mr. Lieurance advised that they were not included in the override amount. Ms. Graziano asked if there was a possibility there would be funds for the labs. Mr. Lieurance stated there probably would be funds for that purpose if the override passed. Ms. Janet Sullivan, Assistant Superintendent for Academic Services, advised that there would be budget capacity for the labs if the one of the higher override amounts were requested.

Mr. Lieurance advised the Board that the lower the dollar amount of the override request, the longer it will take to get the new technology in the classrooms.

Governing Board members expressed their appreciation for the Study Session and the detailed information.

Dr. Cook thanked the Governing Board for their comments and suggestions.

III. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Maza thanked Jordan Blair for his demonstration and thanked Dr. Cook for making the arrangements to have the Study Session at Tumbleweed Elementary School to view the new technology.

Mr. Jahneke acknowledged the demonstration which gave him a better understanding of the need for the new technology.

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IV. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Jahneke to adjourn the meeting at 6:00 p.m. The motion was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

May 10, 2012

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2011-2012

May 10, 2012

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms Graziano. The motion carried.

UNANIMOUS

E. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the tabled Minutes of the April 12, 2012 Executive Session, Regular Meeting and Executive Session. The motion was seconded by Mr. Adams. The motion carried. Ms. Graziano and Mrs. Lambert abstained from the vote.

UNANIMOUS

F. Approval of the Minutes

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the April 26, 2012 Executive Session and Regular Meeting. The motion was seconded by Ms. Graziano. The motion carried. Mr. Adams abstained from the vote.

UNANIMOUS

G. Current Events: Governing Board and Superintendent

Ms. Graziano shared the following:

- Acknowledged and thanked all the school nurses for School Nurse Day.
- Acknowledged and thanked all the teachers for Teacher Appreciation Day.
- Thanked Carol Donaldson and her team for the fantastic Lamp of Learning event.
- Congratulated the BEGIN graduates and apologized for not being able to attend the graduation ceremony.
- Congratulated Palo Verde Middle School eighth grade student, Janae Licas, for being one of four students who placed third and won \$100 in the Arizona: 100 Years of Art and Education visual arts competition. Board members received a copy of Janae's artwork.

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Mr. Adams acknowledged and thanked Jill Hicks and her team for the successful Business Advisory Team meeting. Approximately 130 business community members attended, as well as three City Council members.

Mr. Jahneke shared that he enjoyed attending the Lamp of Learning Dinner where employees were recognized from many different areas in the District. He was pleased that the message was that every employee helps the children.

Mr. Jahneke apologized for not being able to attend the BEGIN graduation ceremony.

Mrs. Lambert shared that she enjoyed attending the following events:

- BEGIN graduation ceremony;
- Lamp of Learning Dinner – very well done and ran very smoothly.

Mr. Maza shared that he enjoyed attending the following events:

- BEGIN graduation ceremony;
- Lamp of Learning Dinner.

Mr. Maza stated that he was sorry he was unable to attend the Business Advisory Team meeting. He thanked the community members for attending and thanked the staff for planning the meeting. He heard that one of the messages at the meeting was to shop at the local businesses. Mr. Maza thanked the employees and parents for supporting the local businesses because the local business owners support the District, as well.

H. Special Recognition

Dr. Cook congratulated and thanked the recipients of the Arizona Middle Level Association's Middle Level Educator Awards. Dr. Cook attended a breakfast on April 26, 2012 to honor the following employees:

- Dr. Maggie Westhoff recognized Dr. Janet Altersitz, Administrator of Professional Development, who received the Award of Excellence as an Advocate for Middle Level Education. Dr. Westhoff also recognized Phil Swartzbaugh, Instructional Coach, who received an award as a Founding Member.
- Perry Mason, Principal of Mountain Sky Junior High School, recognized Mary Ashley and Cindy Streetz, Intervention Team, who received the award for Arizona Middle Level Team Educators of the Year. Mary Ashley was unable to attend due to a family emergency.
- Lenny Hoover, Principal of Royal Palm Middle School, was unable to attend due to the Science Fair being held at his school. Dr. Lyn Bailey recognized Wendy Olmut, 7th grade teacher of Core Knowledge Reading and English Blocks and 8th grade Seminar Reading, who received the award for Arizona Middle Level Association Teacher of the Year.
- Luanne Herman, Principal of Sweetwater School, recognized Cecelia Kure and Sarah Schlung, 4th grade teachers, who received the award for Outstanding Middle Level Teacher of the Year.

I. Public Participation

There was no public participation.

J. Approval of the Consent Agenda

UNANIMOUS

Mrs. Lambert requested that Item *II.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

A motion was made by Mrs. Lambert that the Governing Board approve the personnel items as presented. The motion was seconded by Mr. Jahneke. The motion carried.

Dr. Cook introduced the new principal of Roadrunner Elementary School, Paula McWhirter, and acknowledged Roadrunner staff members in attendance to support Ms. McWhirter. Ms. McWhirter thanked the Governing Board and the District for the opportunity to work at Roadrunner Elementary School.

Dr. Cook acknowledged Polly Schultz, who was approved as the Assistant Principal of Shaw Butte Elementary School. Ms. Schultz was not able to attend due to a family tragedy.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Safeway donated Starbucks gift cards with a value of \$1,700.00 to be used for refreshments for staff meetings at Cactus Wren Elementary School.
2. Kroger (Fry's Food Stores) donated a VIP Shopper's Card commission check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.
3. Alliance Communities donated a check in the amount of \$1,250.00 to be used for supplemental materials for intervention programs at Lookout Mountain Elementary School.
4. General Mills Box Tops for Education donated a check in the amount of \$836.20 to be used for art supplies and materials for students at Moon Mountain Elementary School.
5. Alliance Communities donated a check in the amount of \$500.00 to be used to purchase and/or repair fitness room equipment at Mountain Sky Junior High School.
6. General Mills Box Tops for Education donated a check in the amount of \$461.30 to be used for library books at Mountain Sky Junior High School.
7. The Arizona Diamondbacks donated tickets with a value of \$2,000.00 for students, parents, and community members at Arroyo Elementary School

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| *D. Out-of-County/State Field Trips | UNANIMOUS |
| <ol style="list-style-type: none"> 1. John Vasey, Orangewood School, submitted an out-of-county/state field trip to Hoover Dam, Boulder City, NV and Sky-Y Camp and Goldwater Lake, Prescott, AZ, October 2-5, 2012, for 6th grade students at a cost of \$15,586.00. 2. Melissa Griffin, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 14, 2012, for 6th grade students at a cost of \$1,145.00. 3. Elizabeth Marshall, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 15, 2012, for 6th grade students at a cost of \$1,145.00. 4. John Vasey, Orangewood School, submitted an out-of-county/state field trip to the University of Arizona, Flandrau Planetarium, Tucson, AZ, November 16, 2012, for 6th grade students at a cost of \$1,145.00. 5. Michele Case, Palo Verde Middle School, submitted an out-of-county/state field trip to Rio Norte Jr. High School, Santa Clarita, CA and Valencia High School and Six Flags Magic Mountain, Valencia CA, May 4-5, 2013, for 7th and 8th grade students at a cost of \$24,506.00. | |
| *E. Award of Contract – Bid No. 11.036, Armored Car Services | UNANIMOUS |
| *F. Annual Intergovernmental Cooperative Purchase Agreements with The Cooperative Purchasing Network (TCPN) | UNANIMOUS |
| *G. Submission of the Elementary and Secondary School Counseling Program Grant in an Amount Not to Exceed \$400,000.00 Per Year for a Period Not to Exceed 36 Months | UNANIMOUS |
| *H. Acceptance of the Arizona Diamondbacks Foundation Grant in the Amount of \$5,000.00 | UNANIMOUS |
| *I. Agreements to Provide Summer Meals to Washington Activity Center, Gompers Habilitation Center, and ACCEL School | UNANIMOUS |
| *J. Agreement with the Assistance League of Phoenix for Participation in the Operation School Bell and LEARN Program | UNANIMOUS |

III. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IV. PUBLIC HEARING

A. Revised Expenditure Budget #2 for Fiscal Year 2011-2012

Dr. Cook advised the Board that the District is required by law to present the revised expenditure budget for approval at a Governing Board meeting prior to May 15, 2012. Dr. Cook introduced Mr. David Velazquez, Director of Finance, who was available to answer any questions from the Governing Board and/or the public. There were no questions from the Governing Board or the public.

V. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

May 10, 2012

VI. ACTION / DISCUSSION ITEMS

A. Revised Expenditure Budget #2 for Fiscal Year 2011-2012

UNANIMOUS

Dr. Cook asked the Governing Board to approve the Revised Expenditure Budget #2 for Fiscal Year 2011-2012.

A motion was made by Mrs. Lambert that the Governing Board approve the 2011-2012 Revised Expenditure Budget #2, and authorize the exceeding of Maintenance and Operation subsections provided that the overall Maintenance and Operation budget is not exceeded. The motion was seconded by Mr. Adams. The motion carried.

B. Lookout Mountain Rebuild Project – Guaranteed Maximum Price (GMP) with Adolfson & Peterson Construction in an Amount Not to Exceed \$14,408,719.00

UNANIMOUS

Dr. Cook advised the Board that a year ago, the District began the process of naming a Construction Manager at Risk for the rebuild of Lookout Mountain Elementary School. Adolfson & Peterson Construction was awarded the contract and presented the Board, for their approval, the Guaranteed Maximum Price (GMP) for the construction of the project. Dr. Cook introduced Mr. Mike Kramer, Director of Capital Projects and Maintenance, and Mr. Paul Hartley of H2 Group to present the information and answer any questions regarding the construction project.

Mr. Kramer introduced the following audience members associated with the project: Tricia Johnson, Principal of Lookout Mountain Elementary School; Audrey Barrett, Assistant Principal of Lookout Mountain Elementary School; Tom Geary, Job Site Superintendent of Adolfson & Peterson Construction; Vispi Karanjia of Orcutt/Winslow Architects; and B.J. Pennington of Adolfson & Peterson Construction.

Mr. Kramer reviewed the project history to date and the breakdown of funding sources. Mr. Hartley reviewed the project scope and current status of the project. Mr. Hartley stated the project has been a collaborative effort with many individuals involved. He thanked Dr. Cook, who has been very instrumental in the project, for her guidance and support of the team.

Mrs. Lambert thanked the team for the presentation and the frequent progress reports.

Dr. Cook acknowledged the efforts of Vispi Karanjia, Tom Geary, and B.J. Pennington for working collaboratively on the project.

A motion was made by Mrs. Lambert that the Governing Board approve the Guaranteed Maximum Price for the Lookout Mountain Elementary School Rebuild Project with Adolfson & Peterson Construction as the Construction Manager at Risk in an amount not to exceed \$14,408,719.00. The motion was seconded by Mr. Adams. The motion carried.

C. Amendment to Agreement with AT&T (formerly New Cingular Wireless) for Cell Tower at Lookout Mountain Elementary School

Dr. Cook advised the Board that because of the rebuild of Lookout Mountain Elementary School, there was a need to move a cell tower currently on the property. Dr. Cook introduced Mr. Rex Shumway who provided the Board with information regarding the cell tower.

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Mr. Shumway advised that the District had been working with AT&T over the last several months to negotiate the feasibility of relocating the cell tower and offered the Board two options to consider.

Option 1: Request that AT&T demolish and rebuild the cell tower at another location on the Lookout Mountain site at their cost. AT&T would install a temporary tower on the site during school construction. This option would require the District to agree to abate the anticipated revenue for a period of time to allow AT&T to recoup the cost of relocating the tower.

Option 2: Allocate additional budget capacity in the Lookout Mountain project budget to accommodate the cost of demolishing and rebuilding the cell tower on the school site, and pay to have the existing tower demolished and rebuilt somewhere else on the site.

Mrs. Lambert asked if Option 1 was to fulfill the District's remaining contract with AT&T and that AT&T would demolish and rebuild the cell tower in lieu of paying the District monthly payments. She also asked if the new cell tower would have the same appearance as the old cell tower. Mr. Shumway responded that Option 1 would fulfill the District's contract with AT&T and the abatement of monthly revenue would be for a period of 115 months to allow AT&T to recoup the cost of relocating the tower. Mr. Hartley advised that AT&T planned to have the new cell tower appear as a palm tree to match the palm trees on the adjacent property.

Mr. Adams remarked that he had read an article about another school district who had a cell tower and had safety concerns for the students. Mr. Shumway and Mr. Hartley advised that AT&T is responsible for ensuring that environmental issues are met and there are no safety concerns for anyone in the vicinity. Mr. Adams suggested that the District might conduct an investigation for the safety concerns of our children. Ms. Tricia Johnson, Principal of Lookout Mountain Elementary School, advised that she was Assistant Principal at the time the cell tower was being considered. She stated that several community member meetings were held and that New Cingular Wireless (the vendor at the time) conducted environmental tests and the District also did extensive testing at that time and was satisfied that there were no safety concerns.

Mr. Adams expressed his disappointment that AT&T did not offer to split the cost with the District. He asked what would happen if the District did not sign the Amended Agreement with AT&T and what would the ramifications be? Mr. Adams stated he knows there is a contract and realized that there was no way to anticipate having to move the cell tower, but asked if it was possible to try to negotiate with AT&T. Mr. Shumway advised that the District had been negotiating with AT&T for over nine months regarding this project. Mr. Shumway stated that the contract has provisions whereby the District would be liable for damages for loss of service.

Mr. Maza asked how many years the contract was with AT&T for the cell tower. Mr. Shumway advised that there are at least nine more years until the District has the right to terminate the contract. Mr. Maza stated that because of the contract and because there were no plans to rebuild Lookout Mountain at the time the contract was executed, AT&T had the right to add new technology, as needed, during the course of the contract. Mr. Shumway advised that there is a provision in the agreement that AT&T can upgrade technology for the cell tower, as necessary.

Mrs. Lambert asked how many years were remaining on the current contract. Mr. Shumway stated that the contract was executed on June 21, 2006 for 25 years. Mr. Shumway advised that the Board had the option at the end of 15 years to terminate the contract and have the cell tower removed.

Ms. Graziano asked for confirmation of her understanding of the issue that if the District needs to have the cell tower moved because of the Lookout Mountain rebuild, the District is responsible for the expense. Mr. Shumway responded that she was correct because the District was contractually bound to have the cell tower on the site and if there was a need to relocate the cell tower because of the District's action, it was the District's responsibility for the expense. Mr. Shumway stated that the District would either have to find budget capacity of approximately \$180,000.00 or abate the monthly revenue of approximately \$1,500.00 for a period of 115 months to cover the cost of relocating the cell tower.

Ms. Graziano asked if the 115 months would end at the 15 year mark when the Board has the option to terminate the contract. Mr. Shumway responded that it would be within one month or two of the 15 year date and the District has an obligation to uphold the contract until that time.

A motion was made by Mr. Jahneke that the Governing Board approve Option 1 to amend the agreement with AT&T authorizing demolition, placement of temporary equipment, and construction of a new cell tower on the Lookout Mountain site. The agreement also includes abatement of monthly revenue in the amount of \$1,564.09 for a period of 115 months. Additionally, it was moved that the Governing Board authorize the Superintendent to execute all documents related to this agreement. The motion was seconded by Mrs. Lambert. The motion carried.

D. Utilize Intergovernmental Cooperative Purchase Agreements with Mohave Education Services Cooperative (MESC) UNANIMOUS

Dr. Cook advised the Board that the District was recommending the use of Mohave Education Services Cooperative for anticipated purchases. Dr. Cook introduced Mr. Howard Kropp, Director of Purchasing, who was available to answer questions. There were no questions from the Board.

A motion was made by Mr. Adams that the Governing Board approve the lease purchase of three 60-passenger buses under the Intergovernmental Cooperative Purchase Agreement with Mohave Educational Services Cooperative (MESC). The annual cost for the lease is \$134,105.79 for a total cost of \$402,317.37 over three years. Additionally, it was moved that the Governing Board authorize the Superintendent to execute all documents related to the lease. The motion was seconded by Mr. Jahneke. The motion carried.

E. Compensating Retiring Employees with a One-Day, One-time Stipend UNANIMOUS

Dr. Cook advised the Board that it had approved the Interest-Based Negotiation (IBN) recommendations at the April 26, 2012 Governing Board meeting. At that time, Ms. Clorinda Graziano requested a future agenda item regarding compensating retiring certified employees with a one-day, one-time stipend commensurate with the signing bonus for continuing certified employees. Dr. Cook stated that the IBN team reviewed the information and reached consensus to compensate certified retirees and school administrators who are retiring.

Dr. Cook advised that because the District is not allowed to give public money without something in return, IBN proposed that certified teachers who were retiring this school year would be offered the opportunity to work on June 1 at the District

May 10, 2012

Office to contribute to the new teacher evaluation system. She stated there was a need for examples and backup resource documentation and thought their experience could be used wisely in that way. School administrators who are retiring would be offered the same opportunity to work on June 1 at the District Office, but for the purpose of providing similar examples for the new principal/assistant principal performance evaluation system.

Ms. Graziano thanked Dr. Cook and the IBN team for proposing a plan which honored retirees and also took their expertise into account.

Mrs. Lambert also thanked everyone involved in the proposal. She felt it was an excellent offer and should work well.

1. A motion was made by Mrs. Lambert that the Governing Board offer certified teachers who are retiring this school year an opportunity to work on June 1 at the District Office. There is a need for help with identifying evidence or examples for each of the 38 behaviors on the new teacher performance evaluation instrument. These teachers can meet on June 1 to develop a list of evidence/examples of each indicator for future use with training. Other committees were going to convene to do this same kind of work. As a result, there may not be a need to convene as many groups.
2. Additionally, it was moved to offer school administrators who are retiring this school year the same opportunity, but for the purpose of providing similar examples for the indicators on the principal/assistant principal performance evaluation instrument.

The motion was seconded by Ms. Graziano. The motion carried.

VII. FUTURE AGENDA ITEMS

There were no future agenda items.

VIII. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Jahneke acknowledged Dr. Cook and his fellow Board members for their expedient work for the Study Session and the Board meeting that day.

Dr. Cook acknowledged a phone call received from the mother of 6th grade Roadrunner student, Isaiah Acosta, who wanted to thank Principal, Karen Menaugh; teacher, Heidi Burke; and instructional assistant, Clarissa Duarte, for everything they did for her son.

IX. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

May 10, 2012

X. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

XI. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding Dr. Susan J. Cook.

XII. RECONVENING OF REGULAR MEETING

XIII. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Jahneke to adjourn the meeting at 9:10 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

May 10, 2012

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	May 24, 2012		
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

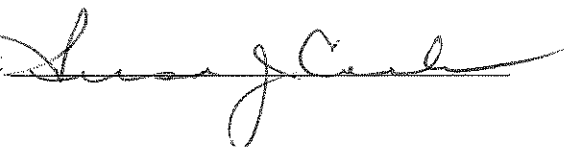
05/04/12	<u>2,834,676.25</u>
Totals:	<u>2,834,676.25</u>

APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

05/02/12	1,237,526.77
05/09/12	<u>1,006,848.22</u>
Totals:	<u>2,244,374.99</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	May 10, 2012		
AGENDA ITEM:	<u>*Personnel Items</u>		
INITIATED BY:	<u>Justin Wing, Director of Human Resources</u>	SUBMITTED BY:	<u>Justin Wing, Director of Human Resources</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Justin Wing, Director of Human Resources</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

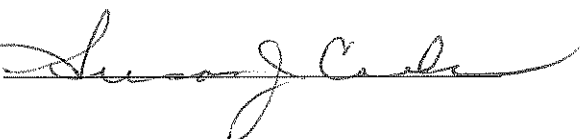
SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED**May 24, 2012****I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Batsford	Marisia	Teacher-2nd Grade	Sweetwater	Resignation	12	5/31/2012
Boddy	Dorothy	Teacher-3rd Grade	Sunnyslope	Retirement	13	5/31/2012
Boop	Jenny	Academic Intervention Specialist	Roadrunner	Leave of Absence for FY 2012-2013		5/31/2012
Brady	Sara	Teacher-6th Grade	Alta Vista	Resignation	7	5/31/2012
Center-Bell	Carol	Academic Intervention Specialist	Washington	Resignation	8	5/31/2012
DeBolt	Eva	Teacher-5th Grade	Lakeview	Resignation	6	5/31/2012
Egelston	Amber	Teacher-2nd Grade	John Jacobs	Resignation	4	5/31/2012
Ferlazzo	Cheyenne	Teacher-Kindergarten	Manzanita	Resignation	7	5/31/2012
Folger	Selina	Teacher-Kindergarten	Roadrunner	Resignation	4	5/31/2012
Foy	Timothy	Speech Pathologist	Mountain View	Resignation	6	5/31/2012
Francis	Kelly	Teacher-3rd Grade	Mountain View	Resignation	7	5/31/2012
Garner	Holly	Teacher-4th Grade	Sunnyslope	Resignation	12	5/31/2012
Goodman	Margaret	Teacher-1st Grade	Sahuaro	Resignation from Leave of Absence	7	6/30/2012
Griffin	Melissa	Teacher-6th Grade	Orangewood	Resignation	5	5/31/2012
Harnois-Perkins	Theresa	Teacher-CCSC	Moon Mountain	Leave of Absence for FY 2012-2013		5/31/2012
Harper	Robyn	Teacher-Preschool Hdcp.	John Jacobs	Resignation	12	5/31/2012
Hertter	Amy	Teacher-CCK	Mountain View	Resignation	5	5/31/2012
Hicks	Donna	Program Coach	Lookout Mountain	Resignation	24	5/31/2012
Horan	Raena	Teacher-6th Grade	Maryland	Resignation	8	5/31/2012
Hough	Courtney	Teacher-CCB/SC	Cholla	Resignation	1	5/31/2012
Huntington-Miller	Katherine	Teacher-Language Arts	Maryland	Resignation	4	5/31/2012
Karlson	Paula	Teacher-Art	Sweetwater	Resignation	2	5/31/2012
Keller	Crystal	Teacher-LD	Mountain View	Resignation	5	5/31/2012
Knudtson	Elizabeth	Teacher-Band/Orchestra	Cholla	Resignation	6	5/31/2012
Lewis	Seith	Teacher-5th Grade	Lookout Mountain	Rescinding Resignation-requesting Leave of Absence for FY 2012-2013		5/31/2012
Lundberg	Katelyn	Teacher-1st Grade	Acacia	Resignation	1	5/31/2012
Mahoney	Kelly	Teacher-1st Grade	Lookout Mountain	Resignation	3	5/31/2012
Mendoza	Alicia	Teacher-6th Grade	John Jacobs	Resignation	7	5/31/2012
Moscioni	Emily	Teacher-5th Grade	Cactus Wren	Leave of Absence for FY 2012-2013		5/31/2012
Neden	Amy	Teacher-3rd Grade	Moon Mountain	Resignation	5	5/31/2012
North	Gina	Program Coach	Acacia	Leave of Absence for FY 2012-2013		7/1/2012
Parker	Bradford	Teacher-4th Grade	Chaparral	Resignation	1	5/31/2012
Perrone	Jonathan	Teacher-Science	Mountain Sky	Resignation	3	5/31/2012
Postal	Marla	Teacher-Gifted	Acacia	Resignation	4	5/31/2012
Randle	Debra	Teacher-1st Grade	Washington	Resignation	6 mo.	5/31/2012
Sidebottom	Michael	Teacher-CCK	Chaparral	Resignation	1	5/31/2012
Song	JuYoung	Teacher-1st Grade	Roadrunner	Leave of Absence for FY 2012-2013		5/31/2012
Steinbacher	Christina	Teacher-2nd Grade	Shaw Butte	Resignation	4	5/31/2012
Stock	Danielle	Teacher-6th Grade	Tumbleweed	Leave of Absence for FY 2012-2013		5/31/2012
Sweeton	Ashley	Teacher-6th Grade	Ocotillo	Leave of Absence for FY 2012-2013		5/31/2012

PERSONNEL ACTION RECOMMENDED
May 24, 2012

B. CERTIFIED (continued)

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Troemel	Jaclyn	Teacher-Kindergarten	Shaw Butte	Resignation	2	5/31/2012
Verduce	Catherine	Academic Intervention Specialist	Washington	Resignation	7	5/31/2012
Williams	Tamara	Teacher-6th Grade	Washington	Resignation	8	5/31/2012

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Demirjian	Salpi	Detention Monitor	Mountain Sky	Resignation	1	5/29/2012
Johnson	Anthony	Database Administrator	MIS	Resignation	6.5	6/1/2012
Sanchez Garibal	Paz	Night Custodian	Washington	Resignation	5	4/25/2012
Schieser	Sharon	Office Technician	Chaparral	Resignation	2	5/11/2012

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Allen	Kathy	Special Ed. Assistant	Shaw Butte	Resignation	7	5/30/2012
Angle	Denise	Bus Driver	Transportation	Resignation	1	5/3/2012
Baum	David	Bus Driver	Transportation	Resignation	3	5/18/2012
Boling	Kimberly	Special Ed. Assistant	Ironwood	Resignation	5	5/17/2012
Brooks	Terry	Monitor	Richard Miller	Deceased	8	5/13/2012
Corrales	Adreanna	Suspension Monitor	Washington	Resignation	3	5/11/2012
Dean	Jill	Paraprofessional	Royal Palm	Retirement	11	5/30/2012
DeLaCruz	Jinny	Special Ed. Assistant	Sweetwater	Resignation	6	5/3/2012
Fajardo	Crystal	Special Ed. Assistant	Sweetwater	Resignation	1	5/30/2012
Flores	Esther	Special Ed. Assistant	Arroyo	Resignation	4	5/30/2012
Followwill	Linda	Paraprofessional	Tumbleweed	Resignation	2	5/30/2012
Fontaine	Brianna	Special Ed. Assistant	Sweetwater	Resignation	1	5/30/2012
Gamboa	Nydia	Special Ed. Assistant	Desert View	Position Ended	3	5/30/2012
Gomez	Albert	Crossing Guard	Sunburst	Resignation	2	5/18/2012
Holtum	Emma	KidSpace Assistant	Lookout Mountain	Resignation	4 mo.	4/30/2012
Jacobson	Karolyn	HeadStart Support Instructor	Manzanita	Resignation	1	5/18/2012
Jones	Diane	Paraprofessional	Cactus Wren	Position Ended	4 mo.	5/30/2012
Kronewitter	Loretta	Special Ed. Assistant	Moon Mountain	Leave of Absence for FY 2012-2013		4/13/2012
Larrauri	Migdalia	Monitor	Alta Vista	Retirement	12	5/30/2012
Lester	Randy	Bus Assistant	Transportation	Resignation	4 mo.	5/15/2012
Lopez	Marina	Office Technician	Washington	Resignation	1	5/30/2012
Lyons	Tiffany	Bus Assistant	Transportation	Resignation	1	5/9/2012
Marshall	Connie	Food Service Helper	Orangewood	Resignation	11	5/30/2012
Martinez	Nicole	Food Service Helper	Roadrunner	Resignation	1.5	5/17/2012
Moore-Fudail	Donna	Paraprofessional	Alta Vista	Resignation	5	5/30/2012
Richards	Brittany	Paraprofessional	Orangewood	Resignation	1	5/30/2012
Ringstaff	Sharon	Paraprofessional	Desert View	Resignation	6	5/30/2012
Rivera	Cheryl	Paraprofessional	Desert View	Leave of Absence for FY 2012-2013		5/30/2012
Reynolds	Jessica	Crossing Guard	Sunnyslope	Resignation	1	5/8/2012
Robinson	David	Special Ed. Assistant	Sweetwater	Resignation	6	5/30/2012
Rodriguez	Rose	Monitor/Crossing Guard	Alta Vista	Resignation	7	5/30/2012
Ruby	Amanda	Paraprofessional	Sahuaro	Resignation	3	5/30/2012
Ruby	Mark	Bus Driver	Transportation	Resignation	2	5/18/2012
Salamone	Thomas	Paraprofessional	Sunnyslope	Resignation	2	5/30/2012
Salinas	Joan	KidSpace Coordinator	Chaparral	Resignation	1	5/30/2012
Santa Cruz	Lydia	Food Service Helper	Ocotillo	Retirement	35	5/30/2012
Seitzinger	Justine	KidSpace Assistant	Lookout Mountain	Resignation	1	4/27/2012
Smith Jr.	Kenneth	Paraprofessional	Maryland	Resignation	2	5/30/2012

PERSONNEL ACTION RECOMMENDED**May 24, 2012****D. PART-TIME CLASSIFIED (continued)**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Tarbutton	Julie	Special Ed. Assistant	Sahuaro	Resignation	1.5	5/30/2012
Thal	Caleb	KidSpace Assistant	Lookout Mountain	Resignation	1	5/10/2012

II. EMPLOYMENT**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Begner	Diana	Speech Pathologist	E	Special Services	
Falgione	Matthew	Teacher-Mathematics	E	Mountain View	
Jones	Julie	Program Coach	E	Palo Verde	Rescinded resignation
Marsh	Courtney	Teacher-3rd Grade	E	Mountain View	Rescinded resignation

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Cervantes	Cindy	Budget Coordinator	E	After School Programs
Chaira	Lori	Office Manager	E	Cactus Wren
Chesnut	Kelly	Human Resources Analyst	E	Human Resources
Stair	Donald	Facilities Manager	E	Richard Miller
White	Joel	Materials Technician	E	Materials Management

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Gamero-Hernandez	Alineth	Special Ed. Assistant	E	Manzanita
Gilmer	Cora	Bus Assistant	E	Transportation
Houchen	Joel	Bus Driver	E	Transportation
Kararia	Arjun	Paraprofessional	E	Orangewood
Knoll	Mary	Paraprofessional	E	Maryland
Koontz	Carol	Crossing Guard	E	Sunnyslope
Martinez Martinez	Blanca	Food Service Helper	E	Cactus Wren
Melero-Sosa	Karina	KidSpace Assistant	E	Lookout Mountain
Moultrie	Regina	Paraprofessional	E	Washington
Schad	Laura	KidSpace Coordinator	E	After School Programs
Slaback	Kailee	Food Service Helper	E	Desert Foothills
Strayer	Josh	Bus Driver	E	Transportation
Zamora	Lauren	KidSpace Assistant	E	John Jacobs

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 24, 2012 Information
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

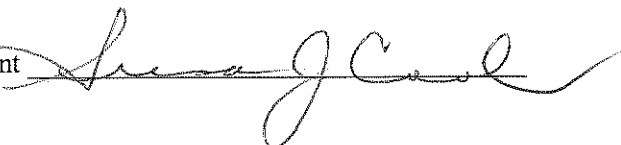
Funding Source: Donations
Budgeted: N/A

1. Anita Gullickson donated musical equipment with an approximate value of \$423.00 for the benefit of students at Mountain View School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	May 24, 2012		
AGENDA ITEM:	<u>*Out-of-State Travel</u>		
INITIATED BY:	<u>Maggie Westhoff, Director of Professional Development</u>	SUBMITTED BY:	<u>Maggie Westhoff, Director of Professional Development</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Maggie Westhoff, Director of Professional Development</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Karen Menaugh, Principal, Roadrunner Elementary School, to attend the Green Ribbon Conference and Award Ceremony, June 2-5, 2012, in Washington, D.C., at a cost of \$1,572.70.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.I.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - May 24, 2012

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Karen Menaugh	Principal	Roadrunner School

CONFERENCE INFORMATION:


CONFERENCE TITLE:	Green Ribbon Conference and Award Ceremony					
TRAVEL DATES:	June 2-5, 2012					
CONFERENCE LOCATION:	Washington Marriott Wardman Park, Washington, D.C.					
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)					Total
Registration Account Code:			6331			\$ 0
SOURCE OF FUNDING: Description:	Travel Funds – M&O					Total
Travel Account Code:	001	100	2320	6580	502 0000	\$ 1,300.00
SOURCE OF FUNDING: Description:	Travel Funds - M&O					Total
Travel Account Code:	001	101	2410	6580	152 0000	\$ 272.70

PURPOSE OF TRAVEL: Roadrunner has been nationally recognized as a US Department of Education Green Ribbon School. The principal of Roadrunner School, Karen Menaugh, has been invited to present and attend the conference. The event will allow participants the opportunity to share best practices by attending two of the following four breakout sessions: 1) Reduced Environmental Impact, 2) Health, 3) Environmental Education and 4) Financing Green Schools. Mrs. Menaugh will be presenting at multiple sessions and has been asked to be a part of a panel discussion. The materials she provides will be included in a ceremonial slideshow.

MAXIMUM COSTS:

REGISTRATION FEE:	\$ 0
MEALS	\$ 236.00
LODGING:	\$ 735.10
SUBSTITUTES	\$ 0
TRANSPORTATION:	\$
AIR	\$ 561.60
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$ 40.00
TOTAL COST:	\$ 1,572.70

SIGNATURES


Dr. Lyn Bailey
Supervisor

Dr. Maggie Westhoff
Supervisor

Budget Manager

COMMENTS:

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 24, 2012 Information
AGENDA ITEM: *Award of Contract – RFP No. 11.034, Educationally Related Mental Health Services 1st Reading
INITIATED BY: Howard Kropp, SUBMITTED BY: Cathy Thompson, Director of
Director of Purchasing Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

On April 12, 2012, the District authorized the issuance of RFP No. 11.034, Educationally Related Mental Health Services. The purpose of this Request for Proposal is to obtain qualified individuals and firms to provide educationally related mental health services to the special needs and general population students of the Washington Elementary School District. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Fourteen (14) vendors were notified of the solicitation. Eleven (11) responsive, responsible offers were received and opened on April 27, 2012. Dr. Craig Carter, Director of Special Services, Carla Mariscal, Assistant Buyer for Purchasing, Dr. Keisha Henderson-Black, Administrator of Special Services and Larry Larson, Contract Manager for Purchasing evaluated the proposals and recommends all eleven vendors as presented for award.


The award of this solicitation will result in a one (1) year contract beginning July 1, 2012 with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation is available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding RFP No. 11.034, Educationally Related Mental Health Services to the 11 vendors as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.E.

***Award of Contract: Bid No. 11.034, Educationally Related Mental Health Services**

May 24, 2012

Page 2

BASIC in Arizona
CSHSP Arizona, Inc. (Cenpatico)
Delta-T Group Phoenix, Inc.
Desert Mission (Marley House)
Gentry Pediatric Behavioral Services, PLLC
William W. Jenkins, PhD, LP
Oscar J. Meehling, PhD, Professional & Administrative School Services, LLC
Southwest Behavioral Health Services, Inc.
Touchstone Behavioral Health
Trumpet Behavioral Health
Youth Evaluation & Treatment Centers

In 2011-2012, approximately \$60,000.00 was encumbered for the various services required.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: May 24, 2012 Information
AGENDA ITEM: *Proposed Governing Board Meeting Dates for the 2012-2013 School Year
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BE and ARS 15-321

SUPPORTING DATA

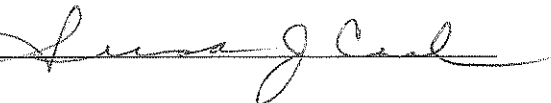
Funding Source: N/A
Budgeted: N/A

Attached is a calendar of proposed Governing Board meeting dates for the 2012-2013 school year. No proposed meetings will occur during Fall or Spring Breaks or Parent Teacher Conferences.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board adopt the proposed schedule of Governing Board meeting dates for the 2012-2013 school year.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

DRAFT

GOVERNING BOARD MEETING SCHEDULE 2012-2013

MEETING DATES	TIME	LOCATION
July 12, 2012	7:00 p.m.	Governing Board Room
August 23, 2012	7:00 p.m.	Governing Board Room
September 13, 2012	7:00 p.m.	Governing Board Room
September 27, 2012	7:00 p.m.	Governing Board Room
October 18, 2012	7:00 p.m.	Governing Board Room
November 8, 2012	7:00 p.m.	Governing Board Room
December 13, 2012	7:00 p.m.	Governing Board Room
January 10, 2013	7:00 p.m.	Governing Board Room
January 24, 2013	7:00 p.m.	Governing Board Room
February 14, 2013	7:00 p.m.	Governing Board Room
February 28, 2013	7:00 p.m.	Governing Board Room
March 14, 2013	7:00 p.m.	Governing Board Room
April 11, 2013	7:00 p.m.	Governing Board Room
April 25, 2013	7:00 p.m.	Governing Board Room
May 9, 2013	7:00 p.m.	Governing Board Room
May 23, 2013	7:00 p.m.	Governing Board Room
June 13, 2013	7:00 p.m.	Governing Board Room
June 27, 2013	7:00 p.m.	Governing Board Room

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: May 24, 2012
 AGENDA ITEM: *Signatories for General Statement of Assurance
 INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
 PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

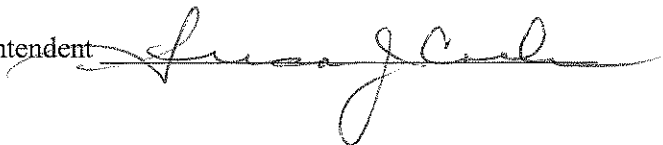
In order for the District to participate in federally funded projects administered through the Arizona Department of Education (ADE), a signed General Statement of Assurance must be on file with the ADE. Warrants for federally funded projects may not be processed for approved grants until a current Statement is on file. Additionally, the Statement permits users to be issued a user name and password to enable the electronic transmittal of documents. Grant applications, amendments, and completion reports are examples of documents that need to be submitted electronically.

It is requested that Superintendent, Dr. Susan J. Cook; Assistant Superintendent of Administrative Services, Dr. Lyn Bailey; Assistant Superintendent of Academic Services, Janet Sullivan; and Director of Business Services, Cathy Thompson be approved as signatories on grant applications and grant-related documents, and as authorized representatives for the District. A copy of the General Statement of Assurance is attached. The General Statement of Assurance is due on June 1, 2012 and may be amended at any time.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve Superintendent, Dr. Susan J. Cook; Assistant Superintendent of Administrative Services, Dr. Lyn Bailey; Assistant Superintendent of Academic Services, Janet Sullivan; and Director of Business Services, Cathy Thompson as signatories and authorized representatives of the Washington Elementary School District for the General Statement of Assurance.

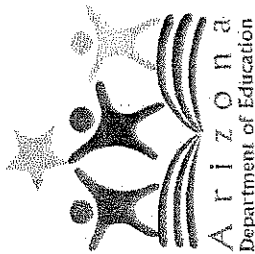
Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

RETURN SIGNED ORIGINAL DOCUMENT TO:
 Arizona Department of Education
 Attn: Grants Management, Bin 3
 1535 W. Jefferson St.
 Phoenix, AZ 85007
 Inquiries: grants@azed.gov
 Phone: (602) 542-3470 Fax: (602) 542-3264



FY 2013 GENERAL STATEMENT OF ASSURANCE

A General Statement of Assurance must be filed annually with the Superintendent of Public Instruction in order to participate in any Arizona Department of Education administered program. Only those that sign this document will have the ability to authorize other documents to ADE on behalf of their organization. Individuals signed to this document will be given a User ID with ADE to send official documents electronically.

Please complete the following information on your organization:

Name of Educational Agency

Washington Elementary School District

CTDS

70406000

Mailing Address				
Address	4650 W. Sweetwater			
City	Glendale	State	AZ	Zip Code 85304
Phone Number	(602) 347-2615			
Email Address cathy.thompson@wedschools.org				
Payment Address				
Address	4650 W Sweetwater			
City	Glendale	State	AZ	Zip Code 85304

ADE Use Only

Received Original _____
 Date Completed _____
 C/F _____
 Entity Number 4260

ASSURANCES

The parties referred to in this document are the United States Department of Education, the Bureau of Indian Affairs of the United States Department of Interior, the United States Department of Agriculture, and the United States Department of Labor, all herein referred to as the "DEPARTMENT," and the State Board of Education of the State of Arizona, herein referred to as the "STATE AGENCY," and the local educational agency, herein referred to as the "SUBGRANTEE,"

Washington Elementary School District

The STATE AGENCY may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Misrepresentation of information on grant applications can result in termination of program participation.

Consistent with 34 C.F.R. Sections 76-85, the SUBGRANTEE assures, if awarded a grant, sub-grant, or contract:

1. That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
2. That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.
3. That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or sub-grant and enter into the contract.
4. That the SUBGRANTEE will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organization" utilizing generally accepted accounting principles (GAAP). That the SUBGRANTEE will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.
5. That the SUBGRANTEE will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program.
6. That the SUBGRANTEE will make reports to the STATE AGENCY and to the DEPARTMENT as may reasonably be necessary to enable the STATE AGENCY and DEPARTMENT to perform their duties (e.g. Monthly cash management report, completion report, other required reports by a program)
7. That the SUBGRANTEE will maintain records, including the records required under Section 443(a) of the General Education Provisions Act ("GEPA"), 20 U.S.C. § 1232f, and provide access to those records as the STATE AGENCY or DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information.
8. That the SUBGRANTEE will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program.

9. That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.
10. That in the case of any project involving construction, the project is not inconsistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and applicable provisions of Chapter 4 of Title 34, A.R.S., in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals.
11. That the SUBGRANTEE has adopted effective procedures for: Acquiring and disseminating to teachers and administrators participating in each program, significant information resulting from educational research, demonstration and similar projects; and Adopting, if appropriate, promising educational practices developed through those projects.
12. That no person shall, on the ground of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBGRANTEE receives Federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with the Governor of Arizona's Executive Order 99-4 prohibiting discrimination in employment, as well as Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d *et seq.*); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Age Discrimination Act (42 U.S.C. § 6101 *et seq.*); and the Americans with Disabilities Act ("ADA") (42 U.S.C. § 12101 *et seq.*)
13. That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following: A. Religious worship, instruction, or proselytization. B. Equipment or supplies to be used for any of the activities specified in paragraph 13A, herein. C. Construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for any of the activities specified in paragraph 13A, herein. D. An activity of a school or department of divinity. A school or department of divinity is defined in 34 C.F.R. § 76.532(b).
14. That no Federal funding may be used for the acquisition of real property unless specifically permitted by the authorizing statute or implementing regulations for the program.
15. That the SUBGRANTEE may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program.
16. That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups.
17. That the SUBGRANTEE shall, to the extent possible, if its project includes activities to improve the basic skills of children, youth, or adults, coordinate its project with other basic skills activities that are in the same geographic area served by the project. Basic skills mean reading, mathematics, and effective communication, both written and oral.
18. That the SUBGRANTEE shall continue its coordination with the STATE AGENCY during the length of the project period.

19. The SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT.
20. That if a program so requires, provisions shall be made for the participation of children enrolled in private schools in the area to be served. Such provision shall:
 - A. Provide private school students with a genuine opportunity for equitable participation.
 - B. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs.
 - C. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools.
 - D. Comply with the requirements of 34 C.F.R. §76.652 through 76.662.
21. That no provision of any law shall be construed to authorize the consolidation of any applicable program with any other program, such as the commingling of funds derived from one appropriation with those derived from another appropriation.
22. That funds will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.
23. That the SUBGRANTEE will comply with all relevant laws relating to privacy and protection of individual rights including 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act of 1974).
24. That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.
25. That it shall maintain records for 5 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show: A. The amount of funds under the sub-grant or grant. B. How the SUBGRANTEE uses the funds. C. The total cost of the project. D. The share of that total cost provided from other sources
26. If real property or structures are provided or improved with the aid of Federal financial assistance, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property.
27. That in the event of a sustained audit exception, and upon demand of the STATE AGENCY, the SUBGRANTEE shall immediately reimburse the STATE AGENCY for that portion of the audit exception attributable under the audit to the SUBGRANTEE, but shall also immediately reimburse the STATE AGENCY expenses in defending the audit exception, including and not limited to travel and attorney's fees, in an amount proportional to the amount of the audit exception attributable to the SUBGRANTEE. The SUBGRANTEE agrees to hold the STATE AGENCY harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable regulations.
28. That the SUBGRANTEE is aware all Federal funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and are subject to reduction or elimination by the United States Congress at any time, even following award and disbursement of funds. The SUBGRANTEE shall hold the STATE AGENCY harmless for any reduction or elimination of Federal funds granted to it. In the event of non-appropriation and notice, the SUBGRANTEE shall immediately cease further expenditures under any project.

29. That the SUBGRANTEE is in compliance with State and Federal laws and regulations.

30. This assurance is given in consideration of and for the purpose of obtaining any and all grants, loans, contracts, property, discounts or other financial assistance extended after the date hereof to the SUBGRANTEE by the STATE AGENCY, through the DEPARTMENT, including installment payments, after such date on account of applications for financial assistance which were approved before such date. The SUBGRANTEE recognized and agrees that such financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States and the State of Arizona, individually or jointly, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SUBGRANTEE, its successors, transferees and assigns. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the SUBGRANTEE.

31. Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009.

****Signature Required** Section A**

This section must be signed by:

- a) District Board President or Superintendent, OR
- b) Charter Contract Signer, OR
- c) Comparable authorized official at another type of organization

Educational Agency

Washington Elementary School District

Title

District - Superintendent

Name

Susan J. Cook

Date

May 24, 2012

Signature (Required):

Must be in **Black** or **Blue** Ink

If this authorized signer in this section changes, you must resubmit a new General Statement of Assurance.

Section B - Authorized Grants Management Enterprise Users

Educational Agency	Washington Elementary School District
Fiscal Year	2013
CTDS #	70406000

Add User		Click add user to insert unlimited user rows.							
GSA Access	Capture Access	Remove Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature OR Removal Reason
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Both	Susan	Cook	Superintendent	susie.cook@wesdschools.org	(602) 347-2602	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Both	Lyn	Bailey	Assistant Superintendent of Administrative Services	lyn.bailey@wesdschools.org	(602) 347-2657	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Both	Janet	Sullivan	Assistant Superintendent of Academic Services	janet.sullivan@wesdschools.org	(602) 347-2820	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Both	Cathy	Thompson	Director of Business Services	cathy.thompson@wesdschools.org	(602) 347-2615	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Mike	Cannon	Technology Coordinator	mike.cannon@wesdschools.org	(602) 347-2863	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Craig	Carter	Director of Special Services	craig.carter@wesdschools.org	(602) 347-2632	

GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above.
 Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required.
 User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).

Click add user to insert unlimited user rows.										
Add User	GSA Access	Capture Access	Remove Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature OR Removal Reason
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Cindy	Cervantes	Budget Coordinator	cindy.cervantes@wesdschools.org	(602) 347-3524	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Marguerite	DiMiceli	Technology Program Coach	marguerite.dimiceli@wesdschools.org	(602) 347-2866	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Joanne	Fimbres	Budget Manager	joanne.fimbres@wesdschools.org	(602) 347-3522	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Terry	Kidd	Administrative Assistant to the Superintendent	terry.kidd@wesdschools.org	(602) 347-2602	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Rochelle	Lambie	Senior Finance Analyst	rochelle.lambie@wesdschools.org	(602) 347-2608	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Elizabeth	Martinez	Accounting Manager	elizabeth.martinez@wesdschools.org	(602) 347-2612	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Kathleen	McKeever	Administrator of After-School Programs	kathleen.mckeever@wesdschools.org	(602) 347-2690	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Linda	McKeever	Administrator of Title I	linda.mckeever@wesdschools.org	(602) 347-2680	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Natalie	McWhorter	Director of Curriculum	natalie.mcwhorter@wesdschools.org	(602) 347-2663	

GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above.
 Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required.
 User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).

Add User		Click add user to insert unlimited user rows.							
GSA Access	Capture Access	Remove Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature OR Removal Reason
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Samala	Molina	Administrative Specialist	samala.molina@wesdschools.org	(602) 347-2838	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Loridee	Montgomery	Senior Assessment Specialist	loridee.montgomery@wesdschools.org	(602) 347-3541	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Steve	Murosky	Director of Community Enrichment	steve.murosky@wesdschools.org	(602) 347-3504	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Joe	Negron	Parent Outreach Coordinator	joe.negron@wesdschools.org	(602) 347-2692	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Alice	Pickel	ELD Program Coach	alice.pickel@wesdschools.org	(602) 347-2639	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Barbara	Post	Gifted Administrator	barbara.post@wesdschools.org	(602) 347-2651	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Kristianna	Quihuis	Administrative Assistant	kristianna.quihuis@wesdschools.org	(602) 347-2632	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Jeannine	Skipper	Administrative Assistant	jeannine.skipper@wesdschools.org	(602) 347-2820	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		LuAnn	Sloan	Office Technician	luann.sloan@wesdschools.org	(602) 347-2653	
GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above. Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required. User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).									

Add User		Click add user to insert unlimited user rows.							
GSA Access	Capture Access	Remove Access	User Type	First Name	Last Name	Title	Email	Phone Number	GSA Access User Signature OR Removal Reason
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Anne	Sterling	Director of Assessment	anne.sterling@wesdschools.org	(602) 347-3543	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Financial	David	Velazquez	Director of Finance	david.velazquez@wesdschools.org	(602) 347-3506	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dorothy	Watkins	Administrator of Social Services	dorothy.watkins@wesdschools.org	(602) 347-2636	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maggie	Westhoff	Director of Professional Development	maggie.westhoff@wesdschools.org	(602) 347-2640	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Justin	Wing	Director of Human Resources	justin.wing@wesdschools.org	(602) 347-2801	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Jennifer	Young	Administrative Specialist	jennifer.young@wesdschools.org	(602) 347-2641	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Brandon	Dahl	Budget Coordinator	brandon.dahl@wesdschools.org	(602) 347-3524	No Longer Employed
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Shannon	Fernando	Office Specialist	shannon.fernando@wesdschools.org	(602) 347-2838	No Longer Employed

GSA Access User - Can Create, Edit, Save and Submit an application, amendment, payment request, and completion report. User must sign above.
 Capture Access - Can Create, Edit, and Save an application, amendment, and completion report. No signature is required.
 User Type - Select what the category of user the individual is, and what types of e-mails will be received (General, Financial or Both).

Constitutionally Protected Prayer Policy Certification
NCLB Title IX, Section 9524

The authorized signatory of the local education agency (LEA) affirms that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in any of the elementary or the secondary schools in the LEA. In affirming this provision, the LEA understands that, if the LEA refuses to submit this certification or does so in bad faith, the ADE may bring enforcement action that may include withholding of NCLB funds until the LEA complies with this requirement.

SECTION 9524. SCHOOL PRAYER

(a) **GUIDANCE:** The secretary shall provide and revise guidance*, not later than September 1, 2002, and of every second year thereafter, to State educational agencies, local educational agencies, and the public on constitutionally protected prayer in public elementary schools and secondary schools, including making guidance available on the Internet. The guidance shall be reviewed, prior to distribution, by the Office of Legal Counsel of the Department of Justice for verification that the guidance represents the current state of the law concerning constitutionally protected prayer in public elementary schools and secondary schools.

(b) **CERTIFICATION-** As a condition of receiving funds under this Act, a local education agency shall certify in writing to the State educational agency involved that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary schools and secondary schools, as detailed in the guidance required under subsection (a). The certification shall be provided by October 1 of each year. The State educational agency shall report to the Secretary by November 1 of each year a list of those educational agencies that have not filed the certification or against which complaints have been made to the State educational agency that the local educational agencies are not in compliance with this section.

*The guidance from the ED on religion and Public Schools was posted on February 7, 2003 at: http://www.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html

****Signature Required** Section C**

This section must be signed by:

- a) District Board President or Superintendent, OR
- b) Charter Contract Signer, OR
- c) Comparable authorized official at another type of organization

Educational Agency

Washington Elementary School District

Title

Superintendent

Name

Susan J. Cook

Signature (Required)

Date May 24, 2012

Must be in **Black or Blue Ink**

Certification Regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and Drug-Free Workplace

This certifies compliance with requirements regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and, Drug-Free Workplace, as prescribed in 34 C.F.R. Part 82 and Part 85, and 7 C.F.R. Part 3017, and the required regulations implementing Executive Order 12549. Copies of these regulations may be obtained by contacting the person to whom this statement is submitted.

(BEFORE COMPLETING CERTIFICATION, READ THE REQUIREMENTS THAT FOLLOW)

- (1) All fund participants must certify, by submission of this statement, that project funds will not, in any way, be used for the purpose of Lobbying or otherwise influencing decisions supporting the granting of funds administered by the Arizona Department of Education (ADE).
- (2) The prospective lower tier participant certifies, by submission of this statement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (3) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this statement.
- (4) Furthermore, that sub-grantees receiving ADE administered funds will provide a drug-free workplace.

****Signature Required** Section D**

This section must be signed by:

- a) District Board President or Superintendent, OR
- b) Charter Contract Signer, OR
- c) Comparable authorized official at another type of organization

Educational Agency

Washington Elementary School District

Title

Superintendent

Name

Susan J. Cook

Signature (Required)

Date May 24, 2012

Must be in **Black** or **Blue** Ink

REQUIREMENTS FOR CERTIFICATION

This certification is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the participant or prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

By signing and submitting this statement, it is understood that the participants and prospective lower tier participant has done so in accordance with the following:

LOBBYING

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the above signed, to any person for influencing or attempting to influence an officer of employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal contract, grant loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-grantees shall certify and disclose accordingly.
- (d) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- (a) The prospective lower tier participant shall provide immediate written notice to the person to whom this statement is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (b) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntary excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this statement is submitted for assistance in obtaining a copy of those regulations.
- (c) The prospective lower tier participant agrees by submitting this statement that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency from which this transaction originated.
- (d) The prospective lower tier participant further agrees, by submitting this statement, that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (e) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.

(f) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealing.

(g) Except for transactions authorized under paragraph (e) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency from which this transaction originated may, in addition to other remedies available, pursue suspension and/or debarment.

DRUG-FREE WORKPLACE (Grantee other than Individuals)

As required by the Drug-Free Workplace Act of 1988, and subsequent regulations, the applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about the dangers of drug abuse; grantee's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).

(d) Notify the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will abide by the terms of the statement; and, notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under paragraph (d) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

DRUG-FREE WORKPLACE (Grantees who are Individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610:

(a) As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

Section E - FY 2013 General Statement of Assurance

Educational Agency Washington Elementary School District

FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable web-site, which is www.USASpending.gov.

The FFATA Sub-award Reporting System (FSRS) is the reporting tool Federal prime awardees (i.e. prime grants recipients, e.g. Arizona Department of Education) use to capture and report sub-award and executive compensation data regarding their first-tier sub-awards to meet the FFATA reporting requirements. Prime grant awardees (e.g. Arizona Department of Education) will report against sub-grants awarded. The sub-award information entered in FSRS will then be displayed on www.USASpending.gov associated with the prime award furthering Federal spending transparency.

In accordance with 2 CFR Chapter 1, Part 170 REPORTING SUB-AWARD AND EXECUTIVE COMPENSATION INFORMATION, Prime Awardees (e.g. Arizona Department of Education) awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards.

As a condition of receiving funds through Arizona Department of Education, a local education agency shall certify in writing to the Arizona Department of Education that a local education agency met the annual CCR (Central Contractor Registration) requirement and DUNS requirement. Please provide the following information. This information will be used by the Arizona Department of Education as a prime recipient to meet FFATA reporting requirements.

1. Please attach a copy of your current CCR Registration.

2. Provide the LEA/Organization DUNS Number 002902088

3. Congressional District where your LEA or organization resides 6, 10, 11, 12, 14, and 15

4. Zip + 4 85304-1505

* Check to see if your organization is already registered at the CCR web-site. You will be able to search CCR (<https://www.bpn.gov/CCRSearch/Search.aspx>) by using either your organization's Data Universal Number System (DUNS) number or legal business name. Your organization needs to renew their CCR registration each calendar year.

* You will be able to search the existing DUNS number or request a new DUNS number via D&B website at <http://fedgov.dnb.com/webform>

A Data Universal Numbering System (DUNS) number is a unique, non-indicative 9-digit identifier issued and maintained by D&B that verifies the existence of a business entity globally. D&B assigns DUNS numbers for each physical location of a business. All U.S. Government contractors/grantees globally can receive a DUNS number at no charge and, under normal circumstances, within 24-72 business hours when using the D&B web form process by accessing: <http://fedgov.dnb.com/webform>. The Transparency Act requires information disclosure concerning entities receiving Federal financial assistance through Federal awards such as grants and sub-grants. See 31 U.S.C. 6101 note. One of the data elements required is the unique identifier of the entity receiving the award. All sub-awardees required to have a DUNS number as an unique identifier.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: May 24, 2012
AGENDA ITEM: Award of Contract – Bid No. 12.006 – School Site Improvements for: Sweetwater, Cactus Wren, Manzanita and Washington in an Amount Not to Exceed \$1,175,400.00
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Mike Kramer, Director of Capital Projects/Maintenance
Paul Hartley, H2 Group
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Bond/Capital
Budgeted: Yes

On April 23, 2012, the District issued Bid No. 12.006, School Site Improvements for: Sweetwater, Cactus Wren, Manzanita and Washington. The intent of the bid was to provide for parking lot work at Sweetwater, Cactus Wren and Washington, and utility work at Manzanita. It will also provide for new bus lane and parent pick-up at Sweetwater.

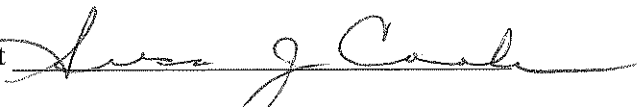
Thirty-four (34) vendors were notified of the solicitation. Five (5) responsive, responsible offers were received and opened on May 8, 2012. Brian Wenrich, Contract Manager for Purchasing, Paul Hartley, H2 Group, Sean Wozny, Engineer with Olsson and Associates, Mike Kramer, Director of Capital Projects/Maintenance, and Kim Orozco, Finance Manager of Capital Projects, evaluated the offers and recommend SD Crane Builders, Inc. for award. The award is recommended to SD Crane Builders, Inc., as their offer of base bid plus "Alternate 1", "Alternate 2", "Alternate 3", "Alternate 4", "Alternate 5", and "Owners Contingency" were accepted and SD Crane Builders, Inc. was the lowest total responsive and responsible Offeror.

Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation is available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract for Bid No. 12.006, School Site Improvements for: Sweetwater, Cactus Wren, Manzanita and Washington, to SD Crane Builders, Inc. in an amount not to exceed \$1,175,400.00.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

Award of Contract – Bid No. 12.006 – School Site Improvements for: Sweetwater, Cactus Wren, Manzanita and Washington in an Amount Not to Exceed \$1,175,400.00

May 24, 2012

Page 2

Following is the breakdown of the offers received:

<u>Bidder</u>	<u>Base Bid Total with 5 Allowances and Owner's Contingency</u>
S.D. Crane Builders, Inc.	\$1,175,400.00
ALR Construction, Inc.	\$1,185,000.00
SDB Contracting Services	\$1,218,500.00
Chasse Building Team	\$1,310,506.00
B&F Contracting, Inc.	\$1,553,844.00

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
1st Reading
DATE: May 24, 2012
AGENDA ITEM: 2012-2013 Desegregation Budget

INITIATED BY: David Velazquez, Director of Finance
SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-910 G

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

Historical Information

As of October 31, 1986, the Washington Elementary School District entered into an administrative agreement with the Office for Civil Rights to ensure equal educational opportunity for all students, including language minority students. Based on an agreement of this type, Arizona Revised Statute 15-910 G states that, "The Governing Board may budget for expenses of complying with or continuing to implement activities which were required or permitted by a court order of desegregation or administrative agreement with the United States Department of Education Office for Civil Rights directed toward remediating alleged or proven racial discrimination..." The Washington Elementary School District did not access desegregation funding until 1997-1998.

Budget and Expenditures

The Washington Elementary School District currently budgets for expenses that are directly related to the educational delivery of services to English language learners, using Group B Weighted and Desegregation funding.

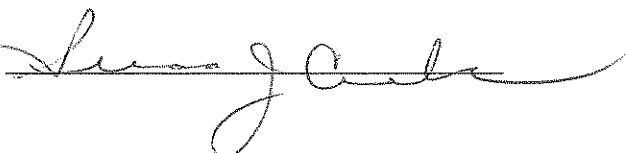
Desegregation Plan

Desegregation funding is used to fund ELL program costs, which are those expenses that are incurred in addition to the normal costs of conducting programs for English proficient students. Desegregation funding will continue to fund classroom teachers who are providing specific instruction in a structured English immersion program. Other services that will continue to be provided to ELL students, using Desegregation funding, include ELL Testing Specialists, Instructional Assistants, Academic Interventionists, and staff development for teachers. For those schools that have a higher percentage of English Language Learners. Desegregation funds are utilized for these positions.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the 2012-2013 Maintenance and Operation desegregation budget and corresponding levy in the amount of \$6,350,000.00.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.

2012-2013 Desegregation Budget

May 24, 2012

Page 2

The District has not been approved for additional funding to implement the mandated SEI models and it is not anticipated that there will be other available revenue identified to assist with full implementation. Therefore, it is recommended that the Maintenance and Operation desegregation funding for 2011-2012 be maintained at the current level of \$6,350,000.

If future funding is allocated for all districts to specifically provide instruction for ELL students, the Washington Elementary School District would decrease the budgeted desegregation funding in the amount of additional funding allocated.

Primary Tax Rate

The levy for desegregation funding is rolled into the maintenance and operation levy. The primary tax rate includes maintenance and operation, unrestricted capital, soft capital, and adjacent ways. The current amount of \$6,350,000.00 represents approximately 20% of the total primary levy of \$32,160,292.00 in the 2011-2012 fiscal year. The primary tax rate for the Washington Elementary School District in 2011-2012 is \$2.42 per \$100.00 of assessed valuation. The amount of this levy that supports the desegregation funding is approximately 48 cents of the \$2.42.

At this time the final tax rate for 2012-2013 has not been set, but preliminary numbers indicate that the desegregation levy could represent approximately 54 cents of the estimated \$2.80 levy per \$100.00 of assessed valuation. The impact to an average homeowner in WESD would be approximately \$56.00 per year.

Summary

The proposed budget for desegregation is being recommended at a funding level of \$6,350,000.00. The attached budget document indicates the proposed staffing per site, but this may change based on the number of ELL students next year. The remaining budget capacity includes purchased services and stipends for staff development.

Desegregation Staffing and Other Resources Budget for FY 2012-2013
(Subtotals by Location)

Prog	LOCATION	Data	
		Sum of FTE	TOTAL DESEG BUDGET
510-ELL	Acacia	1.50	64,092
	Alta Vista	1.00	40,410
	Cactus Wren	1.00	59,673
	Desert View	2.00	96,150
	John Jacobs	0.50	11,053
	Lakeview	1.00	54,599
	Manzanita	1.50	66,927
	Maryland	1.50	61,049
	Moon Mountain	0.50	12,337
	Mountain View	1.88	53,573
	Ocotillo	2.38	103,428
	Orangewood	2.50	122,862
	Richard E. Miller	1.50	92,809
	Roadrunner	1.50	52,809
	Sahuaro	1.00	41,391
	Shaw Butte	2.38	104,667
	Sunburst	0.50	27,350
	Sunnyslope	2.88	128,651
	Sunset	0.50	27,963
	Tumbleweed	1.00	52,810
	Washington	2.63	121,655
	Academic Svcs-Asst Suprintndnt	1.63	57,741
	Communications Dept.	4.00	294,844
	Assessment Services		21,000
	Professional Development		8,134
510-ELL Total		36.75	1,777,978
514-SEI	Acacia	1.00	54,586
	Alta Vista	2.00	122,133
	Cactus Wren	1.00	65,206
	Desert View	3.00	159,568
	John Jacobs	3.00	161,538
	Lakeview	1.00	57,256
	Manzanita	5.00	272,574
	Maryland	3.00	154,069
	Moon Mountain	3.60	219,880
	Mountain View	19.00	1,035,142
	Ocotillo	5.00	261,129
	Orangewood	1.00	49,635
	Richard E. Miller	3.00	158,107
	Roadrunner	4.00	212,924
	Royal Palm	1.00	47,924
	Sahuaro	3.00	176,415
	Shaw Butte	10.00	501,304
	Sunnyslope	6.00	334,621
	Washington	9.00	528,011
514-SEI Total		83.60	4,572,022
Grand Total		120.35	6,350,000

PREPARED BY: DAVID VELAZQUEZ, ADMINISTRATOR

**Desegregation Staffing and Other Resources Budget for FY 2012-2013
(Subtotals by Position)**

Prog	Position Description	Data	
		Sum of FTE	TOTAL DESEG BUDGET
510-ELL	TEACHER - 1ST GRADE	5.50	303,578
	TEACHER - 2ND GRADE	4.00	214,735
	TEACHER - 3RD GRADE	4.00	213,496
	TEACHER - 4TH GRADE	4.00	218,405
	TEACHER - 5TH GRADE	2.75	145,599
	PROGRAM COACH-ELL	0.50	28,285
	TRANSLATOR- 9 MO	1.00	31,862
	SENIOR TRANSLATOR	1.00	45,278
	TRANSLATOR	1.00	41,123
	LANG&CULTURAL PROGRM	1.00	76,358
	ELL TESTING SPCLST	12.00	329,901
	STIPENDS		81,379
	PURCHASED SERVICES		21,845
	SUPPLIES		26,134
510-ELL Total		36.75	1,777,978
514-SEI	TEACHER KINDERGARTEN	29.00	1,548,243
	TEACHER - 1ST GRADE	22.00	1,257,099
	TEACHER - 2ND GRADE	18.00	950,817
	TEACHER - 3RD GRADE	4.60	248,803
	TEACHER - 4TH GRADE	5.00	301,380
	TEACHER - 5TH GRADE	2.00	99,274
	TEACHER - 6TH GRADE	2.00	100,719
	TEACHER-ELL SPCLST	1.00	65,685
514-SEI Total		83.60	4,572,022
Grand Total		120.35	6,350,000

Washington Elementary School District Desegregation Plan

I. Purpose of English Language Learner (ELL) Programs

Washington Elementary School District is obligated to uphold the *Lau* findings that indicate that districts must identify students who have a primary home language other than English, assess PHLOTE (primary home language other than English) students for English proficiency, provide appropriate program options for identified English language learners and utilize trained, qualified staff to teach these students.

II. State-Mandated Structured English Immersion (SEI) Program

The “Structured English Immersion models of the Arizona English Language Learners Task Force” (September 15, 2007) outlines the authority, definition, and required components of the SEI English Language Development (ELD) models. These models require a minimum of four hours of English language instruction per day for all students not proficient in English as measured by the Arizona English Language Learner Assessment (AZELLA). All instruction and all materials must be in English and students are to be grouped together by proficiency levels. Where fewer than 20 students are identified as English language learners within a three-grade span, students may be placed in a mainstream classroom with services provided outlined in an Individual Language Learner Plan. The four hours of instruction are driven by the English Language Proficiency (ELP) Standards. Prescribed time allotments are identified by grade level and proficiency level, and include oral English/conversation, grammar, reading, writing and vocabulary. Teachers are required to have appropriate certification, NCLB Highly Qualified status, and English as a Second Language (ESL), Bilingual Education (BLE), or Structured English Immersion (SEI) endorsement. Specific training on the necessary instructional components of the four-hour SEI model has been outlined by the Arizona Department of Education’s Office for English Language Acquisition Services.

III. Washington Elementary School District Plan

Extensive planning in moving toward the 4-hour English Language Development (ELD) requirement occurred following the receipt of the Task Force models. Washington Elementary School District complies with the statutes (ARS 15-751-756), resulting from HB2064, which require a four hour ELD program for all English language learners to the extent possible given existing staffing and budgetary constraints. A number of factors contribute to determining possible configurations for grouping and instructional minutes for ELD, including the number of English language learners among proficiency levels, the number of staff per grade level, and availability of supplemental staffing. Due to variations among school sites for each of these factors, each school’s plan is unique.

It is expected that all teachers teaching the 4-hour ELD program receive training on the English Language Proficiency Standards and the Discrete Skills Inventory. Ongoing training on these components and the use of aligned instructional materials is provided.

As funds become available the District would fully implement the plan as defined in the models.

IV. Funding Sources

Desegregation - A.R.S. 15-910(G):

The governing board may budget for expenses of complying with or continuing to implement activities which were required or permitted by a court order of desegregation or administrative agreement with the United States department of education office for civil rights directed toward remediation alleged or proven racial discrimination which are specifically exempt in whole or in part from the revenue control limit and the capital outlay revenue limit.

Group B Weighted Funding – A.R.S. 15-901(B.11):

School districts may budget additional capacity to provide educational improvements for English language learners enrolled in a program to promote English language proficiency pursuant to A.R.S. 15-752. The weight currently given to ELL students is 0.115 per student. The funding is based on an average ELL student enrollment on the 40th and 100th days.

V. Desegregation

The District is committed to systematically reducing the Desegregation funding in proportion to other funding sources that may become available, such as additional Group B weighted funding.

Methodology for Allocations:

Funding is allocated based upon the rank order of schools determined by the number of ELL students at each school, beginning with schools with higher numbers of ELLs. For these schools, the intent is to implement the 4-hour ELL model as closely as possible by reallocating and rescheduling current staff. These staff would be identified and funded at 1.0 FTE each. The plan to implement the SEI model will look different at schools that have a lower number of ELL students as a limited number or no staff can be dedicated to the 4-hour ELL program. A portion of the teacher's salary would be paid through desegregation funds.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: May 24, 2012
AGENDA ITEM: Capital Outlay Revenue Limit (CORL) Transfer for Fiscal Year 2012-2013

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-961, ARS 15-947

SUPPORTING DATA

Funding Source: M&O, Unrestricted Capital
Budgeted: Yes

The Capital Outlay Revenue Limit (CORL) is a funding source to school districts provided for in ARS 15-961.B-D, and is calculated at \$225.76 per student. This funding can be used for capital expenditures or a portion can be transferred into the Maintenance and Operation (M&O) budget for general operating expenditures per ARS 15-947.

Historically, the percent of the CORL transfer into the operational budget has ranged from sixty percent to ninety percent. Strategies for the CORL transfer have varied based on the impact to the District from legislative decisions each year, such as excess utilities and capital budget reductions. The most recent legislative session resulted in continued reductions to the Soft Capital allocation and the CORL allocation. The District has been able to maximize the capital budget in the current year with moving unused budget capacity from M&O into Unrestricted Capital. This will carry over to be utilized in fiscal year 2012-2013.

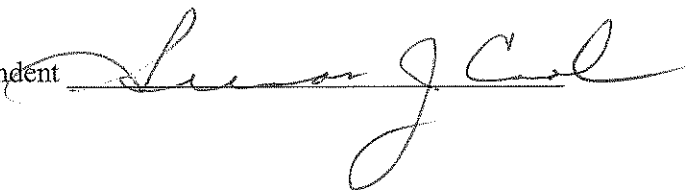
There is a need for fiscal year 2012-2013 to move a greater percentage of the CORL dollars into the Maintenance and Operation (M&O) budget in order to meet the operational needs for salaries and other resources – resulting in the recommendation to transfer 75 percent of the CORL allocation into M&O.

The strategic goal for the CORL transfer is to reduce the dependence on these dollars in the Maintenance and Operation Budget, but an increase for one year will not adversely affect the Capital Budget. As carryover is utilized, there will be a need to take this percentage back down for subsequent fiscal years.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the transfer of 75 percent of CORL budget capacity from Capital Budget to the M&O Budget for fiscal year 2012-2013.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: May 24, 2012

AGENDA ITEM: Update Regarding Arroyo INC

INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Philip Liles, Arroyo Principal

PRESENTER AT GOVERNING BOARD MEETING: Philip Liles, Arroyo Principal, Beth Hudson, Arroyo INC Instructor

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

	Action
X	Discussion
X	Information
	1st Reading

SUPPORTING DATA

Funding Source: Various
Budgeted: In Progress

On September 22, 2011, the Governing Board approved Arroyo Elementary School's proposal to implement Arroyo INC (Integrating New Century Skills through Student Entrepreneurship), a three-part program in which students learn fundamental business principles, entrepreneurial concepts and 21st century skills in a hands-on environment with real-world applications:

- **Part 1:** Introducing Arroyo INC as an optional after-school program for Arroyo fifth and sixth graders during the 2011-2012 school year;
- **Part 2:** Beginning the process of implementing Arroyo INC as a magnet program in 2012-2013, pending review of the after-school pilot program;
- **Part 3:** Converting Arroyo's grade configuration from K-6 to K-8 during a two-year period beginning with the 2012-2013 school year.

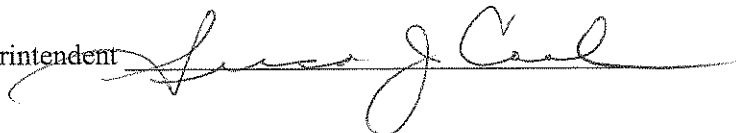
Part 1 of the Arroyo INC program has been implemented this year with great success. The following timeline provides an overview of implementation highlights:

- **9/29/2011:** Arroyo Principal Philip Liles presented information about Arroyo INC to members of the WESD Business Advisory Team (BAT) during the group's kickoff meeting. He notified BAT members of opportunities for them to become involved in the program. Mr. Liles provided a brief update about Arroyo

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

Update Regarding Arroyo INC

May 24, 2012

Page 2

INC during each subsequent BAT meeting this year.

- **10/2011:** Preparations for Arroyo INC were underway. Activities included creating and displaying program posters at the school, developing other promotional flyers and forms, seeking both funding opportunities and potential business partners, and making arrangements with Junior Achievement of Arizona. Additionally, as guests on Craig Dean's 10/11/2012 radio program, Mr. Liles and Sandy Mendez Benson, a WESD parent and part-time consultant, had the opportunity to share information about Arroyo INC.
- **11/14/2011:** Arroyo's fifth and sixth grade students attended assemblies that promoted the Arroyo INC after-school program, which was to begin in January. Interested students were required to complete a program enrollment form, including their written response to the prompt, "If you could own or operate your own business, what would it be?"
- **11/17/2011:** Arroyo families and local business representatives attended a community forum and barbeque at the school to learn about Arroyo's evolution, including the debut of Arroyo INC.
- **12/2011:** Several Arroyo staff members participated in training that was provided by Junior Achievement for JA Biz Town®, the organization's program for elementary school students. Teachers Greg Grantham, Beth Hudson and Rhoda Mason developed a curriculum map and lesson plans in anticipation of Arroyo INC's January commencement. On 12/16/2011, Arroyo teachers Terry Gill and Penny Hughes were each awarded a \$500 grant from the Washington Education Foundation to use in support of Arroyo INC.
- **1/17/2012:** The Arroyo INC after-school program was launched with 65 fifth and sixth grade students and three instructors, Lisa Hayes, Beth Hudson and Rhoda Mason. During four after-school sessions each week, through the first week in April, students learned about community and economic principles, financial literacy, work readiness and business management. In addition to incorporating the JA Biz Town® curriculum, the program included leadership skills development, guest speakers and field trip tours of the PING factory and the Cox Communications facility.
- **4/6/2012:** Arroyo INC students spent nearly a full day at the JA Biz Town® facility in Tempe. Each student was assigned a specific, hands-on role within this interactive, simulated city. Working collaboratively, under the guidance of parent and Arroyo/WESD business community volunteers from Adaptive Curriculum and Infinite Green, students had the opportunity to apply the business skills and concepts they had learned during the previous three months.
- **4/9/2012:** With volunteers from Adaptive Curriculum, Century Link, Cirque du Soleil and Junior Achievement serving as mentors, teams of Arroyo INC students began to develop business plans in support of a product or service that team members had invented.
- **5/1/2012:** Seven teams of Arroyo INC students presented their business plans to a panel of judges during the Arroyo Shark Tank 2012 competition. Serving as judges were executives from Fortis Networks, Orcutt Winslow, Snell & Wilmer and Special Devices, Inc.
- **5/24/2012:** Arroyo will hold a school-wide awards assembly during which Shark Tank winners will be formally announced. Also at this time, Arroyo will be presented a \$5,000 grant award from the Arizona Diamondbacks Foundation to be used in support of Arroyo INC. Arroyo is one of 20 winning schools in the "D-backs \$100,000 School Challenge."

Next Steps

Given the program's overwhelming success during its pilot year, Arroyo INC will expand in 2012-2013 to include students in third through seventh grades. Arroyo will become a K-7 school next year and a K-8 school in 2013-2014.

Arroyo Principal Philip Liles will share a video, produced by Media Services Coordinator Paul Askew, of Arroyo INC's inaugural year. Additionally, members of the winning Shark Tank team will present their shark-worthy business plan.